



Accounting Administrator

To provide assistance to the Controller. Accounting, QuickBooks, benefits, records and procedural admin. Youth Care Operations support in Accounting. Duties will include preparing purchase orders, processing donations, code/enter payables into QB, process payments, tracking, benefit reconciliation and work with HR. This position is located in Bulverde and is part time.

Direct Care Worker*

This position is intended to either directly supervise the youth or closely assist the Behavioral Specialists with supervision of the youth. These positions are in the Bulverde Location and are full time. Duties will include implementing treatment plans for youth, ensure basic needs are met, preparing meals, maintain homelike environment, counsel youth, transport, display positive role modeling for youth by using skills taught in TBRI training

Behavioral Specialist*

This position is responsible for ensuring safety and supervision of residents at all times, teach youth social, self-help, academic, independent living, problem solving, personal hygiene, financial literacy, employ-ability skills, crisis intervention, document, provide for moral and educational development, serves as role model for youth by exhibiting skills taught in program, support and assist youth with all educational needs to include homework, projects, and extracurricular activities ,maintaining compliance with all regulatory agencies, including DFPS, staff supervision and training to ensure that staff are competent in their job duties. . These positions are in the new Braunfels and Bulverde Locations and are F/T with benefits.

Direct Care Aid*

This is an entry level position that is intended to provided support to the staff providing the majority of the direct care and supervision of the youth. This position is in the New Braunfels Location and has part time and PRN available. Duties will include implementing treatment plans for youth, ensure basic needs are met, preparing meals, maintain homelike environment, counsel youth, transport, display positive role modeling for youth by using skills taught in TBRI training.

NOW HIRING!

Facilities Manager

This position is under the supervision of Director of Operations and is responsible for the oversight and administration of all properties, facilities, office service operations and maintenance by working closely with Executive Team, vendors, contractors and government agencies regarding the placement, expansion renovation or closure of facilities. This position is F/T salaried with benefits.

*All of the direct care positions are responsible for providing nurturing and caring home-like environment for youth between the ages of 0 and 20 through constant support and praise and with proper parental role modeling using the SJRC Therapeutic Framework.